RURAL MUNICIPALITY OF BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD May 31, 2023

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at $4824-47^{th}$ Street, Lloydminster, SK commencing at 8:55 a.m., May 31, 2023, with Reeve John Light presiding.

Present:

Reeve:

John Light

Councillors:

Jim Collins Wilf Jurke Cory McCall Elaine Newman Ed Noble

H. John Wack

CAO: EA: Bryson Leganchuk

Liz Bailey

Absent:

none

270/23

Agenda Approved

JURKE: That council approve the agenda for the May 31, 2023 regular meeting of council with the addition of: 7. e. Scheduling of Oiling Projects (Div 4), Heavy Duty Mechanic Reporting 8. i. (Div 6), 7. f. Sandy Beach/12 Mile Road (Div 6), and 9. f. ICIP Grant Funding Scope Change Approval (Administration).

CARRIEL

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: None

1. a.

271/23

May 10, 2023 Regular Council Meeting Minutes

NOBLE: That council approve the May 10, 2023 regular council meeting minutes as presented.

CARRIED

Development Services Officer Catherine Saretzky joined the meeting at 9:00 a.m.

4. a.

272/23 **06-2023 Zoning Bylaw Amendment – First Reading**

NOBLE: That the council of the Rural Municipality of Britannia No. 502 read Bylaw 06-2023, a bylaw that amends Bylaw 24-2021, the Zoning Bylaw, a first time.

CARRIED



4. b.

273 /23 07-2023 Manufactured Dwelling Inspection Bylaw – First Reading

JURKE: That the council of the Rural Municipality of Britannia No. 502 read bylaw 07-2023, the Manufactured Dwelling Inspection Bylaw, a first time.

CARRIED

2

Development Services Officer Catherine Saretzky left the meeting at 9:15 a.m.

5.b.

274/23

May 2023 Payroll to Council for Acknowledgement

WACK: That council acknowledges the May 2023 Payroll as per Bylaw 23-2021.

CARRIED

Councillor Wack stepped out at 9:25 a.m. and returned at 9:28 a.m.

275/23 Meeting with Minister Tell

MCCALL: That council instructs administration to send a letter to the Honourable Christine Tell, Minister of Corrections, Policing and Public Safety, and set up a meeting to discuss the enhanced RCMP officer costs.

CARRIED

5. c.

276/23 April Financial Report

COLLINS: That council accept the April Financial Report as submitted.

CARRIED

8. a.

277 /23 Allen Approach – Sale of Unused ROW

MCCALL: That council offer Randy and Vivian Allen the 17 feet of road allowance, consisting of 1.03 acres, located west of and adjacent to the NW-18-52-26-W3, for purchase at a price of \$2,773.96.

CARRIED

278/23 Allen Approach – Reshaping Access

WACK: That council instruct operations to reshape the residential access approach located on the west side of NW 18-52-26-W3 to allow a right-angle access on to Range Road 3270. Further, that the landowners of NW 18-52-26W3M shall provide any clay needed for the reshaping free of charge and that the municipality shall supply a culvert, if necessary.

CARRIED

8. b.

279/23 Advertise Buildings to be Moved in Local Newspaper

NEWMAN: That council instructs administration to advertise the buildings to be moved from NE 23-50-28W3M Parcel A for tender in the Meridian Source, with the intention of reaching a broader audience and generating more interest.

CARRIED

280/23 **Buildings to be Moved Tender Results**

JURKE: That council refuse the bid of \$50.00 for Building "A" – Approximately 720 square foot detached garage located on the NE-23-50-28-W3.

CARRIED

Council took a break at 10:05 a.m.

Council, excluding Councillor Collins, returned to the meeting at 10:10 a.m.



6. a. Delegation - Britannia Fire Department Chief John Bexson and Deputy Chief Aaron Buckingham joined the meeting at 10:10 a.m.

Councillor Collins returned to the meeting at 10:15 a.m.

Delegation - Britannia Fire Department Chief John Bexson and Deputy Chief Aaron Buckingham left the meeting at 10:40 a.m.

281/23 Volunteer Fire Department Wage for SPSA Response

NOBLE: That the Britannia Volunteer Fire Department members receive \$30/ hr for active fire firefighting duty when attending an SPSA request for assistance. Further, that this wage increase be retroactive to May 16, 2023.

CARRIED

3

Operations Manager Michael Glavin joined the meeting at 11:01 a.m.

7. b. 282/23 Operations Report

MCCALL: That council acknowledge and accept the Operation Manager's report for April 2023 as information.

CARRIED

7. c. 283/23 **Policy TS-017 Gravel Roads Maintenance (New)**

NOBLE: That council approve Policy TS-017 Gravel Roads Maintenance as amended and that it become effective immediately.

CARRIED

7. d. 284/23 **Policy TS-007 Dust Abatement (Revision)**

NEWMAN: That council approve revised Policy TS-007 Dust Abatement as presented and that it become effective immediately.

CARRIED

Operations Manager Michael Glavin left the meeting at 12:03 p.m.

Councillor Collins left the meeting at 12:04 p.m. and returned at 12:06 p.m.

5. a.285/23 Accounts for Approval

8. i.

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Administrator:

 General Cheques #31970 - 31991, Electronic Funds Transfer #5946 - 5982, Online Payments #2953 - 2974 all totaling \$200,768.77.

CARRIED

EA Liz Bailey left at 12:14 p.m. and returned at 12:17 p.m.

286/23 Adjust Scope of 2023 Mechanic Hour Report

WACK: That cost of parts get included in the report and that a standard 30% mark-up is considered for third-party shop installed parts.

DEFEATED

Reeve Light left the meeting at 12:25 p.m. and did not return.

EA Liz Bailey left the meeting at 12:25 p.m.



Council took a lunch break at 12:25 p.m. and returned at 12:55 p.m.

Deputy Reeve Newman assumed the role of chair.

May 31, 2023

Councillor Noble stepped out of the meeting at 12:59 p.m.

EA Liz Bailey returned to the meeting at 1:08 p.m.

8. c.

287/23 Policy GG-018 Close and Lease Agreements

 $\label{eq:JURKE: That council approve Policy GG-018 Close and Lease} Agreements as presented and that it become effective immediately.$

CARRIED

Councillor Noble returned at 1:18 p.m.

Councillor McCall stepped out at 1:30 p.m. and returned at 1:33 p.m.

8. e.

288 / 23 **7:1 ETR Discussion**

NOBLE: That council acknowledge and approve the 7:1 Taxation Extension proposal submitted to the Minister of Government Relations in accordance with the Municipalities Act Regulations 42.2 (2).

CARRIED

8. f.

289/23 RFP Extension for New Office Renovation

WACK: That council acknowledge Addendum #1, Addendum #2, and Addendum #3 for the Office Renovation Request for Proposal with a new closing date and time of June 2, 2023 at 2:00 p.m.

CARRIED

8. g. 290/23

Agreement with CBRE for Land Sale

NOBLE: That council instruct CAO Leganchuk to sign the listing agreement with CBRE Limited (Saskatoon) as presented, to market the R.M. of Britannia owned industrial land parcels on E 01-50-28WM, until December 31, 2024.

CARRIED

8. h.

291/23 Tenders for Lagoon Expansion

JURKE: That council acknowledge that no bids were received for the Greenstreet Lagoon Project tender, which had a closing date of May 24, 2023.

Further, that Council instructs administration to request that the deadline for the project be extended to March 31, 2025 by the Investing in Canada Infrastructure Program, to allow time to re-bid and complete the work.

CARRIED

9. a.

292/23

Northwest Mutual Aid Minutes April 24, 2023

MCCALL: That council acknowledge the April 24, 2023 Northwest Mutual Aid Area Minutes as presented.

CARRIED

9. b.

293/23 Letter to the City of Lloydminster Re: Stormwater and Snowmelt Contaminants Meeting

NOBLE: That council instructs the Reeve to sign the letter presented to council in regards to the meeting held with the City of



5

Lloydminster to discuss stormwater and snowmelt contaminants, with the addition of a request for hydrocarbon testing.

CARRIED

9. f.

294/23 ICIP Grant Funding Scope Change Approval

NOBLE: That council instruct the Reeve and CAO to sign Amendment No. 2 to the Project 20200047 Ultimate Recipient Agreement, with His Majesty the King in Right of Saskatchewan, for the Greenstreet Lagoon Expansion funded through the Investing in Canada Infrastructure Program.

CARRIED

10. 295/23

Correspondence

MCCALL: That council accept as information the following list of correspondence:

- 1. May 16, 2023 SARM Weekly Policy Bulletin; and
- 2. May 23, 2023 email from SARM: Division Meeting Schedule and Div 6 Meeting Agenda.

CARRIED

296/23

Adjournment

JURKE: That the meeting be adjourned, the time being 2:20 p.m.

CARRIED









RM of Britannia List of Accounts for Approval Batch: 2023-00044 to 2023-00044

Page 1

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Invoice # Reference Invoice Amount Payment	385.82 150.00 1,105.14 130.52 535.50
May 23, 2023 Reimbursement of Overpaid A/R 385.82 31971 2023-05-31 Border Paws Animal Shelter May 23, 2023 EMO Attendance in lieu of Donatio 150.00	150.00 1,105.14 130.52
31971 2023-05-31 Border Paws Animal Shelter May 23, 2023 EMO Attendance in lieu of Donatio 150.00	150.00 1,105.14 130.52
May 23, 2023 EMO Attendance in lieu of Donatio 150.00	1,105.14 130.52
	1,105.14 130.52
31972 2023-05-31 Cory McCall	130.52
	130.52
May 25,2023 Mar - May - Council Committ 1,105.14	
31973 2023-05-31 Can-Do Auto & Lube Ltd.	
270311 BFD - C1 - Oil Change 130.52	535.50
31974 2023-05-31 Darrell Meagher	535.50
May 25, 2023 Refund Building Permit RMB-015-2 535.50	
31975 2023-05-31 Gary Blythe Vacuum Services	
19002 Pumping Holding Tanks 310.00	310.00
31976 2023-05-31 Hillmond 4-H Beef Club	
2022 RM Grant 2022 RM Grant 500.00	500.00
31977 2023-05-31 Husky Oil Marketing Co.	
156481 Trade ID#125263 5,880.00	5,880.00
31978 2023-05-31 Jim Collins	
May 24, 2023 May 2023 - Council Commite 448.46	448.46
31979 2023-05-31 John Deere Financial	
O10417 Unit 12 - Power Steering Hose 209.08	
O10661 Unit 12 - Cab Filter 100.43	309.51
31980 2023-05-31 Loraas Environmental Wilton	
7517-0000000019 Apr 2023 Landfill Fees 1,574.41	1,574.41
31981 2023-05-31 Minister of Finance	
248509 Notice of Assesment - Gazette 30.00	30.00
31982 2023-05-31 Prime Fleet & Auto Repair Ltd.	
14033 Unit 38 - Recahrge Air Conditioner 342.03	342.03
31983 2023-05-31 Reid & Wright Advertising Ltd	
40962 Rural Address sign 321139 - Grid I 107.63	107.63
31984 2023-05-31 Lloydminster Rescue Squad Inc.	
May 2023 2023 Annual Payment 40,000.00	40,000.00
31985 2023-05-31 Saskatoon Cylinder Exchange Ltd.	
10458 Unit 69 - Rebuilt Clyinder for Hoist 3,274.50	3,274.50
31986 2023-05-31 SRS Property Mgmt Corporation	
2705 May 2023 Office Cleaning 607.95	607.95
31987 2023-05-31 Tingley's Harvest Center	
16562K Unit 23 - Air Filters/Bolts - Ch Re-is 295.61	
P00759 Unit 23 - Mower Blades & Parts 200.70	496.31
31988 2023-05-31 Transform Crane & Equipment	
28698 BFD - T2 - Anti-freeze 46.20	46.20
31989 2023-05-31 United Rentals of Canada Inc.	
219679992-001 Cutting Blades for Asphalt 1,707.38	1,707.38
31990 2023-05-31 Wilfred Jurke	
Apr 30, 2023 Apr 2023 - Council Committee 528.45	528.45
31991 2023-05-31 Warehouse Services Inc.	
428713/2 Shop & Unit 62 - Blade/Washer/Ch 359.70	359.70
Total Computer Cheque:	58,829.51

RM of Britannia List of Accounts for Approval Batch: 2023-00044 to 2023-00044

Payment #	Date Vendor Name		
•	Invoice # Reference	Invoice Amount Pay	ment Amount
5946	2023-05-31 Applied Ind.Technologies		
	7026999137 Unit 106 - U-Joints	73.35	73.35
5947	2023-05-31 Byron Bell		
	May 23 2023 15 Year Employee Recognition A	w 300.00	300.00
5948	2023-05-31 Brandt Tractor Ltd.		
	L819655 Unit 102 - Filters	1,257.27	
	L820066 Unit 102 - Filter Oil	113.12	
	L820068 Unit 102 - Filter Oil	460.58	1,830.97
5949	2023-05-31 Brown's Industrial Sales		
	P07154 Unit 3 - Blower Assembly	738.65	738.65
5950	2023-05-31 Cat Rental Store		
	1076584-0001 #214 - Boomlift for Internet Instal	609.00	609.00
5951	2023-05-31 Clifton Engineering Group Inc.		
0001	314449 #170 - Lagoon Project Mgmt/Ten	dı 2,927.40	2,927.40
5952	2023-05-31 Lloydminster & District Co-op	,	,
0002	856620 BFD - 173.87L Fuel	238.26	
	857913 BFD - 187.52L Fuel	266.62	
	859234 BFD - 99.49L Fuel	140.73	
	860575 BFD - 371.62L Fuel	502.34	
		34.20	1 100 15
5050	861887 BFD - 26.01L Fuel	34.20	1,182.15
5953	2023-05-31 Culligan Lloydminster	40.50	
	37919TM #8000980 - Shop Water	49.50	
	39308TM 3407219 - RM Office Water	17.50	400 75
	39463TM #8000980 - Shop Water	53.75	120.75
5954	2023-05-31 Ed Noble	070.07	070.07
	May 23 2023 Mar - May 2023 Council Commi	673.37	673.37
5955	2023-05-31 Enviroway Detergent Man. Inc.		
	IN068351 15 x Sodium Hypochlorite	861.21	861.21
5956	2023-05-31 First Truck Centre		
	X004464617:01 Unit 32 - Air Filter	25.88	25.88
5957	2023-05-31 Fort Garry Industries Ltd.		
	F1085376 Shop/Unit 62 - Heat Shrink/Batte	y 231.16	
	F1085640 Unit 27 & 59 - Mudflags/Brackets	285.34	
	F1091658 Unit 62 - Barry Core Credit	-26.25	
	F1100277 BFD - P1 - Brake Pots	984.80	
	F1107830 Shop - Articflex Cable	262.50	
	F1110729 Unit 69 - Batteries	575.19	2,312.74
5958	2023-05-31 GFL Enviromental Inc.		
	Y30000012501 Apr 2023 Recycling	187.65	187.65
5959	2023-05-31 John Light		
	May 12 2023 Mar - May 2023 - Council Commi	tı 560.19	560.19
5960	2023-05-31 John Wack		
0000	May 23, 2023 May Council Committee	463.42	463.42
5961	2023-05-31 JWS Inspection Services		.33.72
0001	102923 BLD002-2023 HOUGHAM	365.82	
	103623 BLD025-2023 FRIDAY	431.42	797.24
5062		701.72	101.24
5962	2023-05-31 Kings Energy Group 589444 Fuel Charges - BFD	484.19	484.19
5000	· · · · · · · · · · · · · · · · · · ·	404.13	404.18
5963	2023-05-31 Lash Enterprises	_	

RM of Britannia List of Accounts for Approval Batch: 2023-00044 to 2023-00044

Payment #	Date Vendor Name			
	Invoice # Refe	rence	Invoice Amount Pay	ment Amount
	695799 Unit 2	29 - Auger Attachment Hose	94.75	
		- WL1 - Adaptors/Washers/Co	83.84	
		106 - Gasket/O-Rings	8.36	
		- WL1 - Coupler	1.71	
		34 - Hydraulic Hose	54.74	
		- Caps & Plugs	201.71	
		- Caps & Flugs 106 - Hoses	215.47	
) - Hyrdaulic Hoses	240.20	900.78
:004	2023-05-31 Mun. Employees Pension Plan	9 - Hyrdaulic Hoses	240.20	900.70
964	· ·	2. May 6 Damittanea	11 022 22	
	•	3 - May 6 Remittance	11,933.22 13,268.22	25,201.44
		7 - May 20 Remittance	13,200.22	25,201.44
965	2023-05-31 Midway Distributors Ltd.	LI-II/Oid- bu Oid- Air II/	40.44	
		- Hall/Side-by-Side-Air Hose/E	43.14	
	·	- Socket/Mig Wire/Bulb/Angle	441.77	E00.00
	•	- 2 x 20L Jerry Cans	44.08	528.99
966	2023-05-31 Northwind Radio Ltd.		20275	000.75
		- Reprogram Pagers	288.75	288.75
967	2023-05-31 Novlan Bros. Sales			
		nsaw & Trimmers - 18V Trimm	272.97	
	·	ir Trimmer	173.03	
		Air Filters	214.19	660.19
968	2023-05-31 Lloydminster Nut & Bolt			
	•	- Drill Bits/Washers/Hitch Pin	320.27	320.27
969	2023-05-31 Oakley Mechanical Ltd.			
	30945 Unit 4	17 - SK Safety/Repairs	9,712.81	
	308900 Unit 5	55 - SK Safety/Reapirs	2,175.47	
	308911 Unit 2	26 - SK Safety/Repairs	3,448.67	
	308921 Unit 2	24 - Water Pump Repair	451.41	15,788.36
970	2023-05-31 Penpaltv.ca			
	11512 New :	Shop - Set up Surveillance Sy	622.13	622.13
971	2023-05-31 Pitney Works			
		unt 6100-9080-0009-9762	540.00	540.00
972	2023-05-31 Princess Auto			
•		- Unit 66 - Pliers/Flashlights/I	273.00	273.00
973	2023-05-31 Relay Distributing	J		
		Shop - Cleaning Supplies	475.01	
		Shop - Cleaning Supplies	50.25	
		- WL1 - Spray Tip/Vega EZ G	187.20	712.46
974	2023-05-31 Rona Inc.	····· opia, i.p. roga == o		
.574		- Drill Bits	32.91	32.91
975	2023-05-31 Sask. Assoc. of Rural Municipa		02.01	02.07
373	•	P Rodent Oat Bait (45lb Bag)	764.54	
		9 - Change Tires to Summer 1	751.47	
		103 - Change Tires to Summe	1,080.03	
		101 - Change Tires to Summe	1,080.03	
			•	
		34 - Change Tires to Summer	1,080.03 853.59	5,609.69
		33 - Change Tires to Summer	000.09	5,009.69
976	2023-05-31 Saskatchewan Health Authority		00.00	
		r Test - 32 Scenic Drive	23.00	10.00
	3434038 Wate	r Test - Hillmond School	23.00	46.00

RM of Britannia List of Accounts for Approval Batch: 2023-00044 to 2023-00044

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Pay	ment Amount
	50381	Unit 28 - Truck Wash	21.06	
	50451	Unit 26 - Truck Wash	34.10	
	50458	Unit 75 - Truck Wash	37.00	92.16
5978	2023-05-31 Stuart Wright Lt	d		
	6215551	Shop - Garbage Cans/Brooms/Squ	692.25	
	6215879	Shop & 91- Water Cooler/Drum Wi	534.66	
	6216135	Shop - Safety Glasses/Gloves	319.45	
	6217211	Shop - Paint Markers/Diesel Spray	261.72	
	6217468	Shop - Squeegee/Rake/Ratchet St	149.40	1,957.48
5979	2023-05-31 Text2Car			
	68P-9447	Motion 048/23 - Purchase GPS Eq	13,835.04	13,835.04
5980	2023-05-31 Triod Supply Ltd	I.		
	000-149208	Unit 9 & 101 - Carbide Inserts	2,797.20	2,797.20
5981	2023-05-31 Wells Fargo Equipment Fin Co			
	5025063326	Account 90136936802	578.03	578.03
5982	2023-05-31 Wolseley Canad	a Inc.		
	7919075	#166 - Pump & Switch	2,006.63	2,006.63
			Total EFT:	86,939.67

OTHER

Payment #	Date Vendor Name Invoice #	Reference	Invoice Amount Payment Amount
2953	2023-05-26 ATCO Energy		
2000	May 11 2023	Apr '23 RM Office	257.45 257.45
2954	2023-05-26 Collabria Mastercard	•	
	May 5 2023 JB	May 5 Mastercard JBexson	189.41 189.41
2955	2023-05-26 Collabria Mastercard	·	
	May 18 2023 BL	May 18 Mastercard BLeganchuk	996.73 996.73
2956	2023-05-26 Collabria Mastercard		
	May 12 2023 MG	May 12 Mastercard MGlavin	1,195.92 1,195.92
2957	2023-05-26 Collabria Mastercard		
	May 15 2023 DO	May 15 Mastercard DOlynyk	349.44 349.44
2958	2023-05-26 Collabria Mastercard		
	May 11, 2023 LB	May 11 Mastercard LBailey	2.06 2.06
2959	2023-05-26 Collabria Mastercard		
	May 17 2023 MK	Apr 30 Mastercard MKyle	298.78 298.78
2960	2023-05-26 Receiver General		
	06May2023	Apr 23 - May 6 Payroll Remit	22,681.89 22,681.89
2961	2023-05-26 Receiver General		
	20May2023	May 7 - May 20 Payroll Remit	26,278.60 26,278.60
2962	2023-05-26 SaskEnergy		
	May 11 2023 LS	Apr '23 - May '23 - Lift Station	44.64 44.64
2963	2023-05-26 SaskEnergy		
	May 11 2023 WTP	Apr '23 - May '23 - G'street WTP	120.39 120.39
2964	2023-05-26 SaskEnergy		
	May 11 2023 Sho	Apr '23 - May '23 - RM Shop	314.53 314.53
2965	2023-05-26 SaskPower		
	2052-0073-9552	Apr '23 - May '23 Rink Lights	32.60 32.60
2966	2023-05-26 SaskPower		
	2613-0067-7937	Apr '23 - May '23 H'mond St Light	110.56 110.56

RM of Britannia List of Accounts for Approval Batch: 2023-00044 to 2023-00044

OTHER

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount I	Payment Amount
2967	2023-05-26 SaskPower			
	2613-0067-7942	Apr '23 - May '23 H'mond Shed	578.60	578.60
2968	2023-05-26 SaskPower			
	2613-0067-7945	Apr '23 - May '23 G'st St Light	231.53	231.53
2969	2023-05-26 SaskPower			
	2580-0067-6087	Apr '23 - May '23 G'street Well	243.98	243.98
2970	2023-05-26 SaskPower			
	2580-0067-6093	Apr '23 - May '23 H'mond Tank Loa	109.88	109.88
2971	2023-05-26 SaskPower			
	3933-0028-1625	Apr '23 - May '23 N'bend Well	57.20	57.20
2972	2023-05-26 SaskTel			
	May 16 2023 OFF	Apr '23 - May '23 Office Phone	291.36	291.36
2973	2023-05-26 SaskTel			
	May 7 2023 IBC	Apr '23 IBC Phone	421.88	421.88
2974	2023-05-26 SaskTel			
	May 16 2023 BFD	Apr '23 - May '23 BFD Phone	192.16	192.16
			Total Other:	54,999.59

Total AP: 200,768.77

