

RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD  
August 09, 2023

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:00 a.m., August 09, 2023, with Reeve John Light presiding.

Present:	Reeve:	John Light
	Councillors:	Jim Collins Wilf Jurke Cory McCall Elaine Newman Ed Noble
	CAO:	Bryson Leganchuk
	EA:	Liz Bailey
Absent:	Councillor	H. John Wack

436 /23      **Agenda Approved**  
NEWMAN: That council approve the agenda for the August 9, 2023 regular meeting of council with the addition of: 5. b. Ratepayer Request for Culvert Crossing Installation (Div. 4).  

CARRIED

*Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: NONE.*

1. a.  
437 /23      **July 26, 2023 Regular Council Meeting Minutes**  
JURKE: That council approve the July 26, 2023 regular council meeting minutes as amended.  

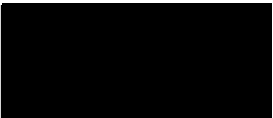
CARRIED

*Development Services Officer Yvonne Prusak joined the meeting via Zoom at 9:10 a.m.*

2. b.  
438 /23      **July 2023 Development Report**  
COLLINS: That council acknowledge the July 2023 Development Report as presented and accept it as information.  

CARRIED

*Development Services Officer Yvonne Prusak left the meeting via Zoom at 9:35 a.m.*



4. b.  
439/23

**Financial Report for June 2023**

NOBLE: That council accept the June Financial Report as submitted.

*CARRIED*

4. c.  
440/23

**Tax Abatement – Roll 1028 000**

MCCALL: Whereas, in accordance with Policy GG-006 – Tax Abatement Policy – Council will review tax abatement requests for the current year in the following circumstances:

1. The property has changed use.

Whereas, the residential improvement has been removed from Roll 1028 000 SW 25-51-27 W3;

Be it resolved that council abate the following taxes:

Municipal Taxes: \$205.75

School Taxes: \$133.38

Total Abatement: \$339.13

*CARRIED*

3. a.

*Delegate Deputy Chief Aaron Buckingham of the Britannia Fire Department joined the meeting 9:50 a.m. to discuss July 26, 2023 resolution 432/22 and the purchase of a new pumper truck.*

*Delegate Deputy Chief Aaron Buckingham of the Britannia Fire Department left the meeting at 10:21 a.m.*

4. a.  
441/23

**Accounts for Approval**

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques #32087 - 32113, Electronic Funds Transfer #6105 - 6141, Online Payments #3043 - 3062 all totaling \$314,133.47.

*CARRIED*

*Council took a break from 10:55 a.m. to 11:02 a.m.*

*Operations Manager Michael Glavin joined the meeting at 11:02 a.m.*

6. c.  
442/23

**Double Seal Coat Tender – Britannia Road Approval**

NOBLE: That council instruct the Reeve and CAO to sign the agreement for the construction of a double seal coat structure on Britannia Road between Township Road 504 and Township Road 510 with West-Can Seal Coating Inc. for a total contract amount of \$715,070.00 plus taxes.

*CARRIED*

*Operations Manager Michael Glavin left the meeting at 11:57 a.m.*

*Council took a lunch break from 11:57 a.m. to 12:32 p.m.*

4. b.  
443/23

**2024 Budget Discussion - Additions**

MCCALL: That council approves the following addition to the 2024 Draft Budget:

- Purchase of Unit 3 Track hoe replacement one year earlier \$250,000

*CARRIED*



6. a.  
444/23

**Appraisal of Big Gully Land Park**

JURKE: That council instruct the CAO to negotiate the purchase of NW-08-50-26-W3 (35.81 useable acres) with the intention of creating an improved access approach to the park and for the development of additional walking trails.

*CARRIED*

6. b.  
445/23

**Acknowledge Tender Terms for Project 205 – Britannia Road Seal Coat**

NOBLE: Whereas, under Purchasing Policy GG-005, the minimum advertising period for all RM public tenders shall be 10 days unless stated differently in provincial legislation; and

Whereas, under the New West Partnership Trade Agreement, procuring entities must provide suppliers with a reason period of time to submit a tender, taking into account the nature and the complexity of the procurement, the extent of subcontracting anticipated, and the method by which tenders are obtained and submitted; and

Whereas the Project 205 Britannia Double Seal Coat tender was advertised on SaskTenders under the NWTPA from July 27, 2023 to August 8, 2023, for a total of eight business days; and

Whereas, tender documents were available electronically for eight business days and only electronic tender submissions were accepted; Be it resolved that council acknowledge that the advertising period of the tender was less than the period specified in Policy GG-005, but still compliant with the NWPTA, given the relative simplicity of the procurement, the limited need for subcontractors, and that only electronic tenders were accepted.

*CARRIED*

9. a.  
446/23

**Agreement for Sale of Land in Hillmond**

MCCALL: That council instruct the Reeve and CAO to sign the agreement for sale between Diana Watts and the RM of Britannia for the purchase of 118 Hillmond Avenue, Hillmond.

*CARRIED*

**Removal of Building on 118 Hillmond Avenue**

NOBLE: That council instruct the CAO advertise that the on 118 Hillmond building be advertised for removal from the municipality.

*CARRIED*

9. b.  
447/23

**Acknowledge Right of Entry Agreement – SE 04-52-26W3M**

MCCALL: That council acknowledge the June 29, 2023 Right of Entry Agreement on SE 04-52-26W3M for the purpose of removing a beaver dam.

*CARRIED*

9. c.  
448/23

**Revise Motion 372/23**

NOBLE: That motion 372/23 be revised to the following:

The council rescind the following motion:

073/23 2023 Operating Budget

NOBLE: That council approve the 2023 Operating Budget as presented and instruct the Deputy Reeve and CAO to sign and seal the budget.

*CARRIED*



9. d.

449/23

**Meeting with Easement Holder for Greenstreet Lagoon Discharge**

MCCALL: That council acknowledge the meeting discussion with the landowner in regards to the Rural Municipality of Britannia 502's easement for drainage from the Greenstreet lagoon.

*CARRIED*

10.

450/23

**Correspondence**

JURKE: That council accept as information the following list of correspondence:

1. July 27, 2023 email from APAS
2. July 2023 Rural Sheaf
3. August 1, 2023 PHN Summer Newsletter 2023
4. August 3, 2023 email from APAS

*CARRIED*

451/23

**Adjournment**

NOBLE: That the meeting be adjourned, the time being 2:00 p.m.

*CARRIED*

Reeve

Chief Administrative Officer







RM of Britannia  
List of Accounts for Approval  
Batch: 2023-00064 to 2023-00065

EFT					
Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
6119	2023-08-09	John Wack			
		JULY 2023	July Council Indemnity	624.54	
		July 31, 2023	July Council Committee	957.44	1,581.98
6120	2023-08-09	Kings Energy Group			
		805066	Fuel Charges - July 14/23	32,685.20	
		593684	Fuel Charges - BFD	276.26	
		594267	Fuel Charges	125.67	33,087.13
6121	2023-08-09	McFadyen Construction			
		2560	Shop - Pump Out Main Floor Drair	763.13	763.13
6122	2023-08-09	Mun. Employees Pension Plan			
		File #310039	July 16 - July 29 Remittance	12,569.24	12,569.24
6123	2023-08-09	MuniSoft			
		2023/24-02039	0214 Rural Tax Notices	71.76	
		2023/24-02215	Kasperky AntiVirus Software	418.47	490.23
6124	2023-08-09	Novlan Bros. Sales			
		114903	Unit 73 - Repair Wiring Blower Far	582.42	582.42
6125	2023-08-09	Penpaltv.ca			
		11532	BFD - Hall - Bridge to K&R Yard &	99.75	99.75
6126	2023-08-09	Princess Auto			
		2108976	Shop - Grinders/Bits	178.47	178.47
6127	2023-08-09	Purolator Inc			
		454008584	Unit 14 - Finning Freight	68.38	68.38
6128	2023-08-09	Quik Pick Waste Disposal			
		QP 0000514482	Office Collection	110.70	110.70
6129	2023-08-09	Ryan LeBlanc			
		July 2023	July 2023 - Bylaw Officer Serv	208.00	208.00
6130	2023-08-09	Redhead Equipment Ltd.			
		P35498	Unit 93 - Strut Assembly	251.87	
		P35706	Unit 93 - Mounts/Springs	866.82	1,118.69
6131	2023-08-09	Rosenau Transport Ltd.			
		501158136C	Sign Freight - Fox Canada	89.78	
		501735831	Crackseal Freight	2,076.50	2,166.28
6132	2023-08-09	Sharon Crush			
		June 8 2023	June 2023 EMO Committee Meetin	169.49	169.49
6133	2023-08-09	Shane Fritsch			
		July 2023	July 2023 Officer Wages	136.24	136.24
6134	2023-08-09	Sask. Assoc. of Rural Municipal.			
		SARM815017	Unit 84 - Hose/Harness	1,727.50	
		SARM815220	Unit 6 - Transfer Calcium Chloride	583.87	
		SARM815324	Unit 14 - Hydraulic Hose	519.50	
		SARM815338	Unit 12 - 2 x Front Tires	1,505.14	
		SARM815339	Unit 38 - Tire Repair	47.16	
		SARM815355	Unit 88 - Tire Repair	84.81	
		SARM815356	Unit 96 - 8 Trailer Tires	4,065.74	
		PSIP23502-7	PSIP July 2023	138.86	8,672.58
6135	2023-08-09	Saskatchewan Health Authority			
		3438281	Water Test - 32 Scenic Drive	23.00	
		1173461	Water Test - GS Second Cell	231.00	254.00
6136	2023-08-09	Sask. Municipal Hail Assoc.			
		July 2023	SMHI July	11,060.66	11,060.66
6137	2023-08-09	SolidEarth Geotechnical Inc.			

