# RURAL MUNICIPALITY OF BRITANNIA No. 502

## MINUTES OF THE REGULAR MEETING HELD August 09, 2023

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at  $4824-47^{\rm th}$  Street, Lloydminster, SK commencing at 9:00 a.m., August 09, 2023, with Reeve John Light presiding.

**Present:** 

Reeve:

John Light

Councillors:

Jim Collins Wilf Jurke Cory McCall Elaine Newman

Ed Noble

CAO:

Bryson Leganchuk

EA:

Liz Bailey

Absent:

Councillor

H. John Wack

436/23

**Agenda Approved** 

NEWMAN: That council approve the agenda for the August 9, 2023 regular meeting of council with the addition of: 5. b. Ratepayer Request for Culvert Crossing Installation (Div. 4).

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: NONE.

1. a.

437/23

July 26, 2023 Regular Council Meeting Minutes

JURKE: That council approve the July 26, 2023 regular council

meeting minutes as amended.

CARRIED

Development Services Officer Yvonne Prusak joined the meeting via Zoom at 9:10 a.m.

2. b.

438/23

July 2023 Development Report

COLLINS: That council acknowledge the July 2023 Development Report as presented and accept it as information.

**CARRIED** 

Development Services Officer Yvonne Prusak left the meeting via Zoom at 9:35 a.m.

4. b.

### 439/23 Financial Report for June 2023

NOBLE: That council accept the June Financial Report as submitted.  $\it CARRIED$ 

4. c.

### 440/23 Tax Abatement – Roll 1028 000

MCCALL: Whereas, in accordance with Policy GG-006 – Tax Abatement Policy – Council will review tax abatement requests for the current year in the following circumstances:

1. The property has changed use.

Whereas, the residential improvement has been removed from Roll 1028 000 SW 25-51-27 W3;

Be it resolved that council abate the following taxes:

Municipal Taxes: \$205.75 School Taxes: \$133.38 Total Abatement: \$339.13

**CARRIED** 

3. a. Delegate Deputy Chief Aaron Buckingham of the Britannia Fire Department joined the meeting 9:50 a.m. to discuss July 26, 2023 resolution 432/22 and the purchase of a new pumper truck.

Delegate Deputy Chief Aaron Buckingham of the Britannia Fire Department left the meeting at 10:21 a.m.

4. a.

## 441/23 Accounts for Approval

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

 General Cheques #32087 - 32113, Electronic Funds Transfer #6105 - 6141, Online Payments #3043 - 3062 all totaling \$314,133.47.

**CARRIED** 

Council took a break from 10:55 a.m. to 11:02 a.m.

Operations Manager Michael Glavin joined the meeting at 11:02 a.m.

6. c.

## 442/23 Double Seal Coat Tender – Britannia Road Approval

NOBLE: That council instruct the Reeve and CAO to sign the agreement for the construction of a double seal coat structure on Britannia Road between Township Road 504 and Township Road 510 with West-Can Seal Coating Inc. for a total contract amount of \$715,070.00 plus taxes.

CARRIED

Operations Manager Michael Glavin left the meeting at 11:57 a.m.

Council took a lunch break from 11:57 a.m. to 12:32 p.m.

4. b.

443/23

### 2024 Budget Discussion - Additions

MCCALL: That council approves the following addition to the 2024 Draft Budget:

 Purchase of Unit 3 Track hoe replacement one year earlier \$250,000

CARRIED

6. a.

### 444/23 Appraisal of Big Gully Land Park

JURKE: That council instruct the CAO to negotiate the purchase of NW-08-50-26-W3 (35.81 useable acres) with the intention of creating an improved access approach to the park and for the development of additional walking trails.

**CARRIED** 

6. b.

445/23

## Acknowledge Tender Terms for Project 205 – Britannia Road Seal Coat

NOBLE: Whereas, under Purchasing Policy GG-005, the minimum advertising period for all RM public tenders shall be 10 days unless stated differently in provincial legislation; and

Whereas, under the New West Partnership Trade Agreement, procuring entities must provide suppliers with a reason period of time to submit a tender, taking into account the nature and the complexity of the procurement, the extent of subcontracting anticipated, and the method by which tenders are obtained and submitted; and

Whereas the Project 205 Britannia Double Seal Coat tender was advertised on SaskTenders under the NWTPA from July 27, 2023 to August 8, 2023, for a total of eight business days; and Whereas, tender documents were available electronically for eight business days and only electronic tender submissions were accepted; Be it resolved that council acknowledge that the advertising period of the tender was less than the period specified in Policy GG-005, but still compliant with the NWPTA, given the relative simplicity of the procurement, the limited need for subcontractors, and that only electronic tenders were accepted.

CARRIED

9. a.

### 446/23 Agreement for Sale of Land in Hillmond

MCCALL: That council instruct the Reeve and CAO to sign the agreement for sale between Diana Watts and the RM of Britannia for the purchase of 118 Hillmond Avenue, Hillmond.

**CARRIED** 

### Removal of Building on 118 Hillmond Avenue

NOBLE: That council instruct the CAO advertise that the on 118 Hillmond building be advertised for removal from the municipality.

CARRIED

9. b.

## 447/23 Acknowledge Right of Entry Agreement – SE 04-52-26W3M

MCCALL: That council acknowledge the June 29, 2023 Right of Entry Agreement on SE 04-52-26W3M for the purpose of removing a beaver dam.

CARRIED

9. c.

## 448/23 **Revise Motion 372/23**

NOBLE: That motion 372/23 be revised to the following:

The council rescind the following motion:

073/23 2023 Operating Budget

NOBLE: That council approve the 2023 Operating Budget as presented and instruct the Deputy Reeve and CAO to sign and seal the budget.

CARRIED



9. d.

#### 449/23 Meeting with Easement Holder for Greenstreet Lagoon Discharge

MCCALL: That council acknowledge the meeting discussion with the landowner in regards to the Rural Municipality of Britannia 502's easement for drainage from the Greenstreet lagoon.

CARRIED

10.

#### 450/23 Correspondence

JURKE: That council accept as information the following list of correspondence:

- 1. July 27, 2023 email from APAS
- 2. July 2023 Rural Sheaf
- 3. August 1, 2023 PHN Summer Newsletter 2023
- 4. August 3, 2023 email from APAS

**CARRIED** 

451/23 Adjournment

NOBLE: That the meeting be adjourned, the time being 2:00 p.m.

**CARRIED** 







## RM of Britannia List of Accounts for Approval Batch: 2023-00064 to 2023-00065

Bank Code - AP - AP GENERAL

## COMPUTER CHEQUE

Payment #	Date	Vendor Name			
		Invoice #	Reference	Invoice Amount Pa	yment Amount
32087	2023-08-	02 Revering Law Office			
		August 2, 2023	Deposit for Diana Watts Property F	1,000.00	1,000.00
32088	2023-08-	09 Albion Cemetery Fund			
		July 31, 2023	July 2023 Donation Payable	185.00	185.00
32089	2023-08-	09 Cory McCall			
		JULY 2023	July 2023 - Council Indemnity	646.49	646.49
32090	2023-08-	09 Minister of Finance			
		RP-2023-072	Census: per capita	118,497.87	118,497.87
32091	2023-08-	09 Dionco Sales & Service I			
		INV-25482	Unit 9, 101 - Blades	1,578.42	1,578.42
32092	2023-08-	09 Fox Canada			
		105505	Signage	5,548.37	5,548.37
32093	2023-08-	09 Gary Blythe Vacuum Ser			
		19219	Pumping Holding Tanks	155.00	155.00
32094	2023-08-	09 Husky Oil Marketing Co.			
		162257	Trade ID#125263	5,880.00	5,880.00
32095	2023-08-	09 Information Services Co	•		
		July 31, 2023	Replenish Acct	24.00	24.00
32096	2023-08-0	09 Jim Collins			
		JULY 2023	July 2023 - Council Indemnity	721.13	721.13
32097	2023-08-0	09 John Deere Financial			
		O17572	Unit 63 - Temp Switch	68.25	68.25
32098	2023-08-0	09 Lloyd Plumbing & Heatin	— .		
		SW1093035	#173 - Paul Smith Water Meter Ins	1,300.53	1,300.53
32099	2023-08-0	09 Michael Niesen			
00/00		06-2023	July 2023 - Animal Control	131.96	131.96
32100	2023-08-0	09 Mach 1 Diesel Repair Ltd			
		27573	BFD - T1 - Replace ECM	6,019.55	6,019.55
32101	2023-08-0	09 Norbion Co-operative Co			
00400		2023 173/17	Mot 173/17 Rent for Well Land	500.00	500.00
32102	2023-08-0	09 NorthBound Planning Ltd			
00400		IN230393	July 2023 DSO Services	3,654.02	3,654.02
32103	2023-08-0	09 Roger Ogram			
00404		1st 50% 2023	1st - 50% Grass Maint 2023	2,895.38	2,895.38
32104	2023-08-0	09 RG Refrigeration			
00405	0000 00	INV1034	WTS - Removal of Freezer/Fridge	1,638.00	1,638.00
32105	2023-08-0	09 Rutherford Appraisal Gro			
00400	0000 00	0112-23KV	Forland Land - W 1/2 08-50-26	2,625.00	2,625.00
32106	2023-08-0	09 Sandy Beach Regional P			
		407/23	Resolution 407/23 - Tax Reimburs	1,725.30	
20407	0000 00	July 2023	July 2023 Sandy Beach Taxes	4,647.61	6,372.91
32107	2023-08-0	09 Tangleflags Community		0.7.00	27.25
22400	2022.00	July 31 2023	July 2023 Donations	25.00	25.00
32108	ZUZ3-U8-	09 Tenco Inc.	Heit oo Obrie A	4044.55	
22400	0000 00	8605393	Unit 90 - Chain Assembly for Sand	1,611.55	1,611.55
32109	2023-08-0	09 Tingley's Harvest Center			
22440	0000 00	P01545	Unit 23 - Seat Switch	10.27	10.27
32110	2023-08-	09 Valor Energy Ltd.			
				_	



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## **COMPUTER CHEQUE**

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Pay	ment Amount
	RM10015	June 2023 Spraying	4,979.51	
	RM10016	July 2023 ROW Spraying	13,903.72	18,883.23
32111	2023-08-09 Estate of Willia	am Handel		
	July 31, 2023	Overpaid Taxes Hail Insurance Dis	422.30	422.30
32112	2023-08-09 Wilfred Jurke			
	JULY 2023	July 2023 - Council Indemnity	893.99	
	July 31, 2023	July 2023 - Council Committee	361.12	1,255.11
32113	2023-08-09 Western Municipal Consulting			
	WMC23179	2023 Subscription Development A	210.00	210.00
		Total C	Computer Cheque:	181,859.34

## EFT

Payment #	Date	Vendor Name			
		Invoice #	Reference	Invoice Amount Pay	ment Amount
6105	2023-08-0	9 2247173 Alberta Ltd			
		79	July 2023 - Services	7,875.00	7,875.00
6106		9 Blair Collins			
		July 2023	July 2023 - Officer Wages	136.24	136.24
S107	2023-08-0	9 Brandt Tractor Ltd.			
		LDP825720	Unit 69 - Coolant Sensor	67.21	
		LDP825842	Unit 69 - Terminal/Connector/Seal	19.33	
		LDP826169	Unit 69 - Terminal for Temp Conne	13.61	100.15
3108	2023-08-0	9 Brown's Industrial Sale	s		
		P07448	Unit 3 - Link Track/Spacer/Nuts/Pii	446.99	446.99
6109	2023-08-0	9 Lloydminster & District	Со-ор		
	1	05168296	Fencing Supplies	7,135.50	7,135.50
6110	2023-08-0	9 Culligan Lloydminster			
		7591110	#8000980 - Shop Ice	48.00	
		47543TM	#8000980 - Shop Water	61.00	109.00
6111	2023-08-0	9 City Of Lloydminster			
		INV0043568	2023 HHWR Cost Share	1,129.98	
		INV0043802	Landfill Fees	522.41	1,652.39
6112	2023-08-0	9 Diamond International	Trucks		
		114185M	Unit 27 - Oil Filter	1,948.67	1,948.67
6113	2023-08-0	9 Elaine Newman			
		JULY 2023	July 2023 - Council Indemnity	650.29	
		July 31 2023	July 2023 - Council Committ	409.32	1,059.61
6114	2023-08-0	9 Ed Noble			
		JULY 2023	July 2023 - Council Indemnity	1,033.81	1,033.81
6115	2023-08-0	9 First Truck Centre			
		X004469767:01	Unit 26 - Coolant Pump	340.48	
		X004470841:01	Unit 24 - Battery Core Return	-186.74	153.74
6116	2023-08-0	9 Fort Garry Industries Lt	d.		
		F1249002	Unit 108 - Underdeck Toolboxes	1,178.10	
		F1254008	Ratchet Straps	217.35	
		F1265379	Unit 59 - Bulb	20.32	1,415.77
6117	2023-08-0	9 Gerry Yaremy			,
		July 2023	July 2023 Officer Wages	136.24	136.24
6118		9 John Light	, ,	•	
		JULY 2023	July 2023 - Council Indemnity	368.99	368.99

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Payment #	Date Vendor Name		
	Invoice # Referen	nce Invoice Amount Pay	ment Amount
6119	2023-08-09 John Wack		
		uncil Indemnity 624.54	
	• •	uncil Committee 957.44	1,581.98
120	2023-08-09 Kings Energy Group		
		arges - July 14/23 32,685.20	
		arges - BFD 276.26	
	594267 Fuel Ch	arges 125.67	33,087.13
5121	2023-08-09 McFadyen Construction		
		Pump Out Main Floor Drair 763.13	763.13
122	2023-08-09 Mun. Employees Pension Plan		
		- July 29 Remittance 12,569.24	12,569.24
123	2023-08-09 MuniSoft		
		ral Tax Notices 71.76	
	•	y AntiVirus Software 418.47	490.23
124	2023-08-09 Novlan Bros. Sales		
		- Repair Wiring Blower Far 582.42	582.42
125	2023-08-09 Penpaltv.ca		
		all - Bridge to K&R Yard & 99.75	99.75
126	2023-08-09 Princess Auto		
	· · · · · · · · · · · · · · · · · · ·	Grinders/Bits 178.47	178.47
127	2023-08-09 Purolator Inc		
		Finning Freight 68.38	68.38
128	2023-08-09 Quik Pick Waste Disposal		
		ollection 110.70	110.70
129	2023-08-09 Ryan LeBlanc		
		3 - Bylaw Officer Serv 208.00	208.00
130	2023-08-09 Redhead Equipment Ltd.		
		- Strut Assembly 251.87	
		- Mounts/Springs 866.82	1,118.69
131	2023-08-09 Rosenau Transport Ltd.		
	=	eight - Fox Canada 89.78	
		al Freight 2,076.50	2,166.28
132	2023-08-09 Sharon Crush		
		23 EMO Committee Meetiı 169.49	169.49
133	2023-08-09 Shane Fritsch		
	July 2023 July 202	3 Officer Wages 136.24	136.24
134	2023-08-09 Sask. Assoc. of Rural Municipal.		
	SARM815017 Unit 84	- Hose/Harness 1,727.50	
	SARM815220 Unit 6 -	Transfer Calcium Chloride 583.87	
	SARM815324 Unit 14	- Hydraulic Hose 519.50	
	SARM815338 Unit 12	- 2 x Front Tires 1,505.14	
	SARM815339 Unit 38	- Tire Repair 47.16	
	SARM815355 Unit 88	- Tire Repair 84.81	
	SARM815356 Unit 96	- 8 Trailer Tires 4,065.74	
	PSIP23502-7 PSIP Ju	ly 2023 138.86	8,672.58
135	2023-08-09 Saskatchewan Health Authority		
	3438281 Water T	est - 32 Scenic Drive 23.00	
	1173461 Water T	est - GS Second Cell 231.00	254.00
136	2023-08-09 Sask. Municipal Hail Assoc.		
	July 2023 SMHI Ju	ıly 11,060.66	11,060.66
	2023-08-09 SolidEarth Geotechnical Inc.		

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Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Pay	ment Amount
	23-1660	Testing Saltmere Pit	418.95	418.95
6138	2023-08-09 SRS Property M	gmt Corporation		
	2823	July 2023 Office Cleaning	635.46	635.46
6139	2023-08-09 Stuart Wright Ltd	d		
	6222360	Shop - Tape/Ratchet/Shovel/Links	438.68	
	6222663	Shop - Ball Valve/Gloves/Paint	444.17	882.85
6140	2023-08-09 Tri-Power Soluti	ons Ltd.		
	M0723-46	Unit 13 - Belt	82.08	82.08
6141	2023-08-09 Triod Supply Ltd	l.		
	000-150832	4 Foor Curved Carbide	4,001.55	
	000-150833	Mower Blades	4,698.72	
	000-150158	Mower Blades/Supplies Returned	-5,663.35	
	000-150162	Unit 78 - Bearing Kit/Spindle Retur	-264.18	2,772.74
			Total EFT:	101,681.55

## OTHER

Payment #	Date Vendor Name	D. (		
0040	Invoice #	Reference	Invoice Amount Pay	ment Amount
3043	2023-08-03 Receiver General	L-1-40 L-1-00 D - "D - "	00 712 00	00 = 15 5 =
2044	29Jul20231	July 16 - July 29 Payroll Remit	26,712.88	26,712.88
3044	2023-08-03 Collabria Masterca		000.00	000.00
3045	Aug 1 2023 BL 2023-08-03 Collabria Masterca	Aug 1 Mastercard BLeganchuk	239.80	239.80
3045			440.05	440.05
3046	Aug 1 2023 MG <b>2023-08-03 Collabria Masterc</b>	Aug 1 Mastercard MGlavin	146.25	146.25
3046	Aug 1 2023 DO		257.22	257.22
3047	2023-08-03 Collabria Masterca	Aug 1 Mastercard DOlynyk	257.32	257.32
3047	Aug 1 2023 LB	Aug 1 Mastercard LBailey	175.36	175.36
3048	2023-08-03 Collabria Masterca	· ·	175.50	175.30
0040	Aug 1, 2023 MK	Aug 1 Mastercard MKyle	48.33	48.33
3049	2023-08-03 City Of Lloydmins	•	40.00	40.00
	July 31, 2023	Water Bill - Office	58.72	58.72
3050	2023-08-03 SaskEnergy	vator biii o iiioo	00.72	00.72
	July 20 2023 Of	June '23 - July '23 RM Office	46.75	46.75
3051	2023-08-03 SaskEnergy	, , , , , , , , , , , , , , , , , , ,	, , , , ,	,
	July 31, 2023 B	June - July '23 BFD	67.04	67.04
3052	2023-08-03 SaskEnergy	•		
	July 31 2023 NS	June '23 - July '23 New Shop	46.07	46.07
3053	2023-08-03 SaskPower	,		
	0732-0083-7231	Apr '23 - Jul '23 WTS Shed	310.16	310.16
3054	2023-08-03 SaskPower	·		
	1062-0082-5821	Apr '23 - 'Jul '23 Lindsay Well	586.71	586.71
3055	2023-08-03 SaskPower			
	0765-0083-4225	Apr '23 - Jul '23 Rex Well	159.64	159.64
3056	2023-08-03 SaskPower			
	0765-0083-4224	Apr '23 - Jul '23 Eldon Well	154.27	154.27
3057	2023-08-03 SaskPower			
	3108-0061-8173	July 2023 New Shop	258.44	258.44
3058	2023-08-03 SaskPower			
	3768-0039-5696	July 2023 BFD	189.97	189.97

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## OTHER

Payment #	Date Vendor Name			
8	Invoice #	Reference	Invoice Amount F	Payment Amount
3059	2023-08-03 SaskPower			
	1623-0081-7283	Apr '23 - Jul '23 4 Mile Well	283.85	283.85
3060	2023-08-03 SaskTel			
	July 28 2023 Sh	June - July '23 Shop Phone	165.49	165.49
3061	2023-08-03 SaskTel Mobili	ty		
	July 28 2023 Ce	Cell Phone Charges	519.08	519.08
3062	2023-08-03 SaskTel Mobili	ty		
	July 28 2023 In	Internet Charges	166.45	166.45
			Total Other:	30,592.58

Total AP: 314,133.47

