

R.M. OF BRITANNIA NO. 502

BYLAW NO. 33-2025

**A BYLAW FOR THE ENTERING INTO AN AGREEMENT WITH
THE NORTHWEST MUTUAL AID AREA (NWMAA)**

The Council of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan enacts as follows:

1. The Rural Municipality of Britannia No. 502 is hereby authorized to enter into a agreement with the Northwest Mutual Aid Area (NWMAA), the terms of which are set out in Exhibit 'A', which is attached hereto and forms part of this bylaw.
2. The Reeve and Chief Administrative Officer of the Rural Municipality of Britannia No. 502 are hereby authorized to sign and execute the said Agreement with the Northwest Mutual Aid Area (NWMAA), the terms of which are set out in Exhibit 'A' which is attached hereto and forms part of this bylaw.
3. Bylaw No. 31-2024 is hereby repealed.



[Redacted signature]

Reeve

[Redacted signature]

Chief Administrative Officer

Read a first time this 17th day of December, 2025.

Read a second time this 17th day of December, 2025.

Read a third time this 17th day of December, 2025.

North West Mutual Aid Agreement

THIS AGREEMENT, consisting of nine copies,
effective as of the ___ day of ___ in the year 202

BETWEEN:

Town of Turtleford , and
Resort Village of TurtleView , and
R.M. of Frenchman Butte No. 501 , and
R.M. of Mervin No. 499 , and
Resort Village of Kivimaa-Moonlight Bay , and
Brightsand Lake Regional Park Authority , and
Sandy Beach Regional Park Authority , and
R.M. of Britannia No. 502 , and
Town of St. Walburg

Definitions:

EPA – Emergency Planning Act E8.1

MAA – Mutual Aid Area

MAC – Mutual Aid Committee

Chairperson – chairperson to preside over board meeting, sign all meeting minutes, policies, and securities of committee.

Secretary/Treasurer – person appointed by committee to keep documents safely and accurately record meeting minutes, circulating correspondence and managing finances;

Vice Chairperson – to act as chair if chair is unavailable.

Coordinator – person appointed by the committee. Available in the event of a mutual aid request, request/review resources. Organize training, attend SEPA conference, budget for training, prepare list presenters for meetings.

SPSA – Saskatchewan Public Safety Agency

THIS AGREEMENT WITNESSES AS FOLLOWS:

1. That the parties to this agreement form a Mutual Aid Area (the MAA) pursuant to section 11 of *The Emergency Planning Act*, S.S. 1989-90, c. E-8.1 (the EPA) amended 2022
2. That the objectives of the MAA are as follows:
 - a. To establish a unified, effective organization involving neighboring communities to lend reciprocal assistance, expertise, equipment and manpower services in the event any of the



- parties declares a local emergency pursuant to the EPA or when any of the other parties or requests assistance from the MAA;
- b. To provide effective communications to ensure a coordinated response to any emergency with the MAA; and
 - c. To acquire and maintain a current list of resources owned by each party in order to improve the MAA's emergency response capabilities.
3. That each party shall:
 - a. Establish a local emergency measures organization;
 - b. Appoint a person as a local emergency measures coordinator; and
 - c. Establish a local emergency planning committee composed of:
 - i. The emergency measures coordinator; and
 - ii. Any other persons the party considers necessary.
 4. That each party shall establish a local emergency plan governing:
 - a. The provision of necessary services during an emergency; and
 - b. The procedures under, and the manner in which, persons will respond to an emergency.
 5. That, notwithstanding the formation of the MAA, each party shall at all times be responsible for the direction and control of the emergency response within that party's jurisdiction.
 6. That, subject to availability of equipment and personnel, any party may, if requested by any other party, provide assistance to that other party in the event of an emergent situation, disaster, or request for assistance.
 7. That the coordination of the MAA shall be done by a mutual aid committee (the MAC). Each of the parties shall appoint two council members or an appointed delegate by council to be their representatives on the MAC. In the case of the Brightsand Regional Park Authority, its representatives shall be the R.M. of Mervin Council member designated to the Park Authority's board and one other Board member.
 8. That the MAC shall annually:
 - a. Appoint, from the members of the MAC, one person to act as Chairperson;
 - b. Appoint, from the members of the MAC, one person to act as Vice-Chairperson;
 - c. Appoint, from the members of the MAC, a recording secretary/treasurer for the purpose of recording minutes and circulating correspondence and managing finances;
 - d. Appoint a Mutual Aid Area Coordinator(s) and an alternate who will act when the Mutual Aid Area Coordinator(s) is (are) unavailable.
 9. That a decision of the MAC shall require at least 51% (of the voting membership in attendance) affirmative votes of the members of the MAC and that, notwithstanding there being two representatives designated by each party, the two representatives of each party shall only have one vote collectively.
 10. That each party to this agreement shall pay an annual membership fee, with payment due February 28th each year. This membership fee will be established, by resolution, at the MAC's first meeting of the year. Fees as per schedule A



11. That the membership fee be used by the MAC to help defray the expenses incurred for training, facility rentals, employing a coordinator(s), secretary/treasurer, and print materials.
12. That the failure of any party to pay the membership fee could result in a loss of membership at the discretion of the other parties which have paid their membership fees.
13. This Mutual Aid Agreement is separate from any existing Fire Mutual Aid Agreements and does not void, negate or replace any such agreements.
14. That this agreement shall be continuous; however, any party to the agreement may withdraw from the agreement by giving each other party to the agreement (60) days written notice of such withdrawal from the date on the letter. When a member provides such notice, the member forfeits any claim to assets of the committee or to any fees already paid to the committee. Should the NWMAA membership dissolve, any monies left in the account will be divided amongst the paid membership.

In witness thereof, the Town of Turtleford has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202__ .

Town of Turtleford

Mayor

Administrator

Date: _____ Seal

In witness thereof, the Resort Village of TurtleView has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202__ .

Resort Village of TurtleView

Mayor

Administrator

Date: _____ Seal



In witness thereof, the R.M. of Frenchman Butte No. 501 has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202

R.M. of Frenchman Butte No. 501

Mayor/Reeve

Administrator

Date: _____ Seal

In witness thereof, the R.M. of Mervin No. 499 has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202 .

R.M. of Mervin No. 499

Mayor/Reeve

Administrator

Date: _____ Seal

In witness thereof, the Resort Village of Kivimaa-Moonlight Bay has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202 .

Resort Village of Kivimaa-Moonlight Bay

Mayor

Administrator

Date: _____ Seal



In witness thereof, the Brightsand Lake Regional Park Authority has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202 .

Brightsand Lake Regional Park Authority

Chairperson

Vice Chairperson

Date: _____ Seal

In witness thereof, the Sandy Beach Regional Park Authority has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202 .

Sandy Beach Regional Park Authority

Chairperson

Vice Chairperson

Date: _____ Seal

In witness thereof, the R.M. of Britannia No. 502 has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the 17 day of Dec, 2025.

R.M. of Britannia No. 502

Mayor/Reeve

Administrator

Date: _____ Seal



In witness thereof, the Town of St. Walburg has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized the ____ day of _____, 202__ .

Town of St. Walburg

Mayor

Administrator

Date: _____

Seal



Schedule "A"

Membership Fees of the NorthWest Mutual Aid Area

As of November 23rd, 2022

That the membership fees are as follows:

RM's pay \$700.

RM of Britannia

Rm of Frenchman Butte

RM of Mervin

Town of Turtleford.

Town of St. Walburg

Parks & Resorts pay \$300.

Bright sand Regional Park,

Resort Village of Kivimaa-Moonlight Bay.

Resort Village of Turtle View

Sandy Beach Regional Park

