

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

October 28, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:54 a.m., October 28, 2020 with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Cory McCall
Dale Crush
CAO: Alan Parkin
Absent: Councillors: Division 4 – Vacant

Agenda Approved as Presented

539/20 Crush: That the agenda be approved as presented with the addition of
- RCMP Complaint

CARRIED

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of interests were declared

- CLR Jurke – Agenda Item 9.c. WSA - request for assistance

Approve the October 14, 2020 Regular Meeting Minutes as Revised

540/20 JURKE: That Council approve the October 14, 2020 minutes as revised.

CARRIED

Approve Public Hearing Minutes of the October 14, 2020

541/20 NOBLE: That Council approve the October 14, 2020 Public Hearing minutes as presented.

CARRIED

Development Services Officer, Catherine Saretzky, and Liz Bailey (Development Services Officer in training) joined the meeting at 9:03 a.m.

SL P.

- 542/20 **Approach Application for the NW 36-51-27W3 Parcel A – APR007-2020**
NOBLE: That council approves the approach application, known as file APR007-2020 for the NW 36-51-27W3 Parcel A with the following conditions:
1. The applicant is required to build the approach to our municipal standard (Schedule "C" to Bylaw No. 30-2017);
 2. Any approach approval is deemed to be a temporary approval, as over time and usage, the circumstances surrounding the approval of the approach may change. Council may require upgrades to the approach corresponding with greater use or they may require the approach to be removed due to alternate access or because the approach is no longer required; and
 3. All costs to build, maintain, and utilize the approach are to be borne by the proponent, as well as the costs to provide gravel crushed to a size no larger than 1.5 inches.
 4. Approach shall be constructed within 6 months of date of approval.
- CARRIED

- 543/20 **Sandy Beach Regional Park – Boundary Alteration Request**
CRUSH: That council consent to the municipal boundary alteration as per the letter received from the Sandy Beach Regional Park, dated October 7, 2020. In addition, that the following lands be added to the Sandy Beach Regional Park; Lot 1 Block 1 Plan 01B14407, Lot 2 Block 1 Plan 01B19271, Lot 3 Block 1 Plan 01B14407, Lot 3 Block 3 Plan 102294963 and a portion of road plan 01B4407 that lays adjacent to the above-mentioned properties with the following conditions:
1. That Sandy Beach Regional Park be responsible for all costs associated with the surveying of road plan 10B14407;
 2. That Sandy Beach Regional Park undergo public consultation to ensure that the changes will not affect the surrounding landowners located with the Municipality and that the public consultation show a plan of how the subject lands will be used in the future;
 3. That Sandy Beach Regional Park receive approval from the Ministry of Government Relations;
 4. That the Municipality continues to collect property taxes until such time the boundary alteration has been fully completed.
- CARRIED

- 544/20 **Sandy Beach Regional Park – Boundary Alteration Request**
MCCALL: That council acknowledges the loss of municipal tax revenue estimated at \$4519.98 as per the 2020 municipal tax levy in regards, to the Sandy Beach Regional Park municipal boundary alteration.
- CARRIED

- 545/20 **NW 18-52-26W3 – Road Access Concerns**
CRUSH: That Council instructs administration to determine costs to construct road along the west side of NW 18-52-26 W3, and bring back as part of the 5 year Capital Plan.
- CARRIED

- 546/20 **Representatives at City of Lloydminster Reading of Bylaw 36-2020**
COLLINS: That a minimum of 2 (two) and a maximum of 6 (six) representatives from the R.M. of Britannia No. 502 attend the 2:00 p.m., November 30, 2020, Public Hearing at City Hall regarding City of Lloydminster's 36-2020 Bylaw.
- CARRIED

Development Services Officer, Catherine Saretzky, and Liz Bailey (Development Services Officer in training) left the meeting at 10:01 a.m.

JKP

*Public Works Operations Manager, Dan Fedirko and Director of Finance Bryson Leganchuk, joined the meeting at 10:08 a.m.
Delegation Vince Hardy and Jesse Avery of ConX Wireless joined the meeting via speakerphone at 10:08 a.m. and left at 10:30 a.m.*

Accounts for Approval

547/20

MCCALL: That Council approves accounts as attached hereto and further that they be signed by the Reeve and Administrator:

- General Cheques #30668 – 30682,
 - Electronic Funds Transfer #3883 – 3913,
 - Online Payments #1901 – 1945,
- all totaling \$198,358.53.

CARRIED

Rife Tax Abatement

548/20

NOBLE: That Council abate the municipal base tax on Roll 5699 000 of \$330.00 because of a SAMA error. This error distributed the assessment for the well located on 31 10 10 50 25 W3 onto two tax cards; both Roll 5699 000 and Roll 5647 000 which caused two base taxes to be levied for the wellsite instead of one.

CARRIED

Director of Finance Bryson Leganchuk left the meeting at 10:45 a.m.

Council broke for break at 10:45 a.m.

Council resumed session at 10:55 a.m.

Operations Report for October 2020

549/20

MCCALL: That Council accept the operations report for October as information.

CARRIED

CLR Jurke declared a conflict of interest and left the meeting at 11:13 a.m.

550/20

Recommendation to Request for Assistance - NW 34-49-27 W3

NOBLE: That council acknowledges their support of the WSA recommendation, that Saskatchewan Ministry of Highways and Infrastructure restore natural flow conditions through Highway No. 303 at the NW 34-49-27 W3M.

CARRIED

CLR Jurke rejoined the meeting at 11:17 a.m.

Water Reports for October 2020

551/20

Jurke: That Council acknowledge the water reports for October 2020 as presented.

CARRIED

Public Works Operations Manager, Dan Fedirko, left the meeting at 11:18 a.m.

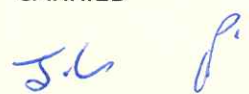
552/20

Road Infrastructure Management Bylaw 20-2020 First Reading

COLLINS: That Council approves first reading for Bylaw 20-2020 a Bylaw to Manage Road Infrastructure.

CARRIED

- 553/20 **Road Infrastructure Management Bylaw 20-2020 Second Reading**
MCCALL: That Council approves second reading for Bylaw 20-2020 a Bylaw to Manage Road Infrastructure.
CARRIED
- 554/20 **Road Infrastructure Management Bylaw 20-2020 Consideration for Third Reading**
CRUSH: That Bylaw 20-2020, being a Bylaw to Manage Road Infrastructure be considered for third and final reading.
UNANIMOUSLY CARRIED
- 555/20 **Road Infrastructure Management Bylaw 20-2020 Third and Final Reading**
NOBLE: That Council approves Bylaw 20-2020 a Bylaw to Manage Road Infrastructure to be read a third time, adopted, signed and sealed by the Reeve and Chief Administrative Officer.
CARRIED
- 556/20 **Water and Sewer Rates Bylaw 23-2020 First Reading**
JURKE: That Council approves first reading for Bylaw 23-2020, being a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service.
CARRIED
- 557/20 **Water and Sewer Rates Bylaw 23-2020 Second Reading**
COLLINS: That Council approves second reading for Bylaw 23-2020, being a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service.
CARRIED
- 558/20 **Water and Sewer Rates Bylaw 23-2020 Consideration for Third and Final Reading**
MCCALL: That Council consider Bylaw 23-2020, being a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service, for third and final reading.
UNANIMOUSLY CARRIED
- 559/20 **Water and Sewer Rates Bylaw 23-2020 Third and Final Reading**
CRUSH: That Council approves third and final reading for Bylaw 23-2020, being a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service, and instructs the Reeve and Chief Administrative Officer to sign and seal the Bylaw.
CARRIED
- 560/20 **Waste Disposal Transfer Station – Potential Additional Product Acceptance**
JURKE: That Council directs administration to prepare any necessary documents for Council consideration in order to accept the following products at the Hillmond Waste Disposal Transfer Station, paint, electronics, grain bag recycling.
CARRIED
- 561/20 **Hillmond Waste Transfer Station Fence**
CRUSH: That Council approve installation of gate and fence at the Waste Transfer Station, estimated cost not to exceed \$5,000.
CARRIED
- 562/20 **Correspondence**
COLLINS: That Council acknowledges the correspondence as presented.
CARRIED



Chief Administrative Officer Alan Parkin left the meeting at 12:21 p.m.

Move to In-Camera Meeting
 563/20 McCALL: That Council close meeting to discuss Human Resource matters at 12:21 p.m. as per Section 23 of LAFOIPP.
 CARRIED

Move Out of Camera Meeting
 564/20 NOBLE : That we rise from the in-camera discussion at 12:37 p.m.
 CARRIED

Chief Administrative Officer Alan Parkin returned to the meeting at 12:37 p.m.

Three Month Review of Chief Administrative Officer
 565/20 MCCALL: That Council approve a three month salary increase for the Chief Administrative Officer Alan Parkin, from \$120,000 to \$126,000, based upon performance, as per the contract agreement.
 CARRIED

CLR Noble left the meeting at 12:46 p.m.

CLR Noble rejoined the meeting at 12:47 p.m.

Emergency Management Table Top Exercise
 566/20 COLLINS: That Council attends the Emergency Management TableTop Exercise on November 16, 2020, 9:00 a.m. – 12:00 p.m. at Hillmond Hall.
 CARRIED

Adjournment
 567/20 NOBLE: That Council adjourn the meeting of council the time being 12:53 p.m.
 CARRIED



 Reeve



 Chief Administrative Officer