

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
February 23, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:56 a.m., February 23, 2022, with Reeve Light presiding.

Present: Reeve: John Light
Councillors: Wilfred Jurke
Dale Crush
Ed Noble
Elaine Newman
CAO: Alan Parkin

Absent: Councillors: Cory McCall
Jim Collins

Agenda Approved

069/22 JURKE: That the agenda for February 23, 2022 be approved as revised.
CARRIED

Conflicts of Interest Declared:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: None Declared

070/22 **February 9, 2022 Regular Council Meeting Minutes**
CRUSH: That council approves the February 9, 2022 regular council meeting minutes as presented.
CARRIED

071/22 **Development Services Officer's Report for January 2022**
NOBLE: That council accepts the Development Services Officer's report for January 2022 as information.
CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 9:08 a.m.

072/22 **City of Lloydminster Annexation - Referral**
NEWMAN: That council acknowledges receipt of the Proposed Municipal Development Plan Amendment (Bylaw 06-2022) & Land Use Bylaw Amendment (Bylaw 05-2022) external referral from the City of Lloydminster as information, and further expresses concern with the added storm/waste water discharge into the Rural Municipality of Britannia No. 502 from the annexed lands.
CARRIED

073/22 **Rural Municipality of Britannia No. 502 Appointed Building Official**
NOBLE: That council appoints Jeff Sydoruk of JWS Inspection Service, Building Official License No. 0366, as the Building Inspector for the Rural Municipality of Britannia No. 502.
CARRIED



- 074/22 **Land Purchases Reserve Account**
CRUSH: That council instructs administration to transfer \$21,814 into the Land Purchases Reserve Account Number 310-100-661.
CARRIED
- 075/22 **Finance Managers Report for January 2022**
JURKE: That council accepts the January 2022 Financial Report submitted by the Finance Manager as information.
CARRIED
- 076/22 **Mileage Rate**
CRUSH: That council agrees to increasing the mileage rate from \$0.59 per km to \$0.61 per km for use of personal vehicles for RM business effective immediately as per the Canada Revenue Agency's recommended rates for 2022.
CARRIED
- 077/22 **February 2022 Payroll to Council for Acknowledgement**
NOBLE: That council acknowledges the February 2022 Payroll as per Bylaw 23-2021.
CARRIED
- Operations Manager, Michael Glavin, joined the meeting at 9:32 a.m.*
- 078/22 **Purchase of Grizzly Screen**
CRUSH: That council instruct administration to purchase a Grizzly Screen for loading sand in 2022.
CARRIED
- Finance Manager, Bryson Leganchuk, left the meeting at 10:11 a.m.*
- Councillor Noble left meeting at 10:16 a.m. and re-joined at 10:17 a.m.*
- 079/22 **Operations Manager Report for January 2022**
JURKE: That council accepts the Operations Manager report for January 2022 as information.
CARRIED
- 080/22 **Potential Gravel Material**
CRUSH: That council instructs administration to physically inspect the crushed gravel product located at SW 26-50-24 W3M, and further, to make an offer of \$15/yard if gravel is determined to be suitable for use in the RM.
CARRIED
- 081/22 **Range Road 3275/Babey Road Failure**
CRUSH: That council instruct administration to monitor Range Road 3275 for slope instability. Further, council instructs administration to perform traffic counts in the area for the summer of 2022 and report back to council in the fall of 2022.
CARRIED
- Operations Manager, Michael Glavin, left the meeting at 10:37 a.m.*
- 082/22 **Contract for Professional Services for the Gravel Pit Reclamation Plan**
NOBLE: That council approves the revised contract with Clifton Engineering in the amount of \$33,911 plus applicable taxes, for the development of a pit reclamation plan for the gravel pit located at SW 12-52-25 W3M and instructs the Reeve and Chief Administrative Officer to sign the contract.
CARRIED

083/22

Correspondence

NOBLE: That council accepts correspondence from the Saskatchewan Ministry of Agriculture Programs and Services, Stars letter of support for 2022, information from Saskatchewan Highways and Infrastructure in regards to the Highway 17 and Township 504 intersection, letter from Tom Brown in regards to Saskatchewan Growth Coalition/Lloydminster Chamber of Commerce, City of Lloydminster 67 Street/Hwy 17 intersection improvements in 2023, and the Jayden Sim request to use RM land in Hamlet of Greenstreet.

CARRIED

084/22

Chief Administrative Officer Report for January 2022

JURKE: That council accepts the Chief Administrative Officer report for January 2022 as information.

CARRIED

Council took a break from 11:01 a.m. to 11:10 a.m.

Finance Manager, Bryson Leganchuk joined the meeting at 11:10 a.m.

085/22

Accounts for Approval

CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #31355 – 31368 (Cheque #31358 for \$263.64 was voided), Electronic Funds Transfer #4999 - 5030, Online Payments #2436 - 2448 all totalling \$232,065.06.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 11:24 a.m.

Dorothy Mauer joined the meeting at 11:25 a.m.

Dorothy Mauer left the meeting at 12:02 p.m.

Councillor Noble left the meeting at 12:02 p.m.

Councillor Noble returned to the meeting at 12:04 p.m.

086/22

Closed Session

CRUSH: That council move into a closed session at 12:17 p.m. as per Legal Matter, section 16 of LAFOIPP – advice from officials.

CARRIED

087/22

Re-Open to Regular Session

CRUSH: That council rise out of the closed session to resume the regular council meeting at 12:25 p.m.

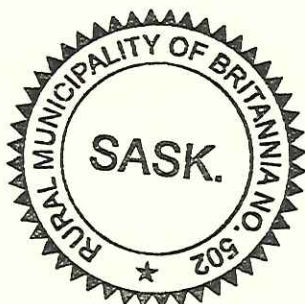
CARRIED

088/22

Adjournment

NOBLE: That council adjourn the meeting, the time being 12:25 p.m.

CARRIED



Reeve

Chief Administrative Officer

Report Date
2022-02-23 10:35 AM

R.M. of Britannia No. 502
List of Accounts
As of 2022-02-23
Batch: 2022-00014

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
31355	2022-02-23	Britannia United Services Feb 11 2022	R5-21 - Repair Building/Fire E	3,160.00	3,160.00
31356	2022-02-23	Capital I Industries 14306	Shop- Pins, Nuts	892.15	892.15
31357	2022-02-23	Certified Laboratories 765456	Shop - Premalube/Aerosol	660.45	660.45
31358	2022-02-23	VOID - wrong amount			
31359	2022-02-23	Gary Blythe Vacuum Services 17592	Pumping Holding Tanks	578.00	578.00
31360	2022-02-23	Hillmond Central School Feb 14 2022	R3-21 Outdoor Classroom Grant	2,051.68	2,051.68
31361	2022-02-23	John Deere Financial O77490	Unit 43 - 2 x Batteries	406.39	406.39
31362	2022-02-23	Jurke, Wilfred Jan 31 2022	Jan 2022 - Council Committee	361.24	361.24
31363	2022-02-23	Loraas Environmental Wilton 0000428642	Jan 2022 Landfill Fees	1,053.77	1,053.77
31364	2022-02-23	R&D Plumbing & Heating Ltd. 105083 106427	#166 - Progress Pymt #2 BFD - Hall - Boiler Repair	71,745.04 144.25	71,889.29
31365	2022-02-23	Receiver General Jan 31, 2022	PIER Payment 2022-BFD	255.57	255.57
31366	2022-02-23	Western Financial Group 2390581 2391739	Renewed Comm Auto Policy Revision Comm Auto Policy	24,571.86 431.42	25,003.28
31367	2022-02-23	Wholesale Fire & Rescue Ltd. INV/2022/0197	BFD - L1 - Adapters	1,718.84	1,718.84
31368	2022-02-23	Collins Mr. Jim Feb 14 2022	Jan/Feb 2022 - Council Commite	245.94	245.94
Other:					
2436-Man	2022-02-15	Collabria Mastercard Jan 24 2022 MG	Jan 24 Mastercard MGIavin	156.05	156.05
2437-Man	2022-02-15	Collabria Mastercard Feb 4 2022 BL	Feb 4 Mastercard BLeganchuk	497.75	497.75
2438-Man	2022-02-15	Collabria Mastercard Feb 4 2022 AP	Feb 4 Mastercard AParkin	506.34	506.34
2439-Man	2022-02-15	Collabria Mastercard Feb 4 2022 JB	Feb 4 Mastercard JBexson	878.67	878.67
2440-Man	2022-02-15	Collabria Mastercard Feb 13 2022 BL	Feb 13 Mastercard BLeganchuk	253.35	253.35

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2441-Man	2022-02-15	Collabria Mastercard Feb 13 2022 AP	Feb 13 Mastercard AParkin	44.16	44.16
2442-Man	2022-02-15	City Of Lloydminster Jan 31, 2022	Water Bill - Office Jan 2022	50.14	50.14
2443-Man	2022-02-15	ATCO Energy Feb 8 2022	Jan 2022 RM Office	292.70	292.70
2444-Man	2022-02-15	SaskEnergy Feb 10 SHP	Jan/Feb 22 - RM Shop	904.58	904.58
2445-Man	2022-02-15	SaskEnergy Feb 10 2022 WTP	Jan/Feb 22 - G'street WTP	130.10	130.10
2446-Man	2022-02-15	SaskEnergy Feb 10 2022 LS	Jan/Feb 22 - Lift Station	41.24	41.24
2447-Man	2022-02-15	SaskPower 1260-0071-3301	Jan 2022 BFD	473.36	473.36
2448-Man	2022-02-15	Receiver General 12Feb2022	Jan 30 - Feb 12 Payroll Remit	17,134.77	17,134.77
Proposed Payments:					
EFT 4999		Clifton Engineering Group Inc. 308877	GWM - Project Management	5,076.23	5,076.23
EFT 5000		Lloydminster & District Co-op 762662	BFD - 65L Fuel	83.77	
		763864	BFD - 41.01L Fuel	52.90	
		765083	BFD - 98L Fuel	128.97	
		766235	BFD - 69L Fuel	93.35	
		950565	Propane to heat shop	1,923.88	2,282.87
EFT 5001		Culligan Lloydminster 93989TL	3407219 - RM Office Water	24.64	24.64
EFT 5002		First Truck Centre R004053309:01	Unit 90 - Repairs	3,527.66	
		R004053337:01	Unit 90 - Service Call Wipers	1,059.02	4,586.68
EFT 5003		Fort Garry Industries Ltd. F9206872	Unit 85 - Cutting Edge Kits	401.52	401.52
EFT 5004		Fritsch, Shane Feb 7 2022	T1 Ice Auger Reimbursement	101.83	101.83
EFT 5005		GFL Enviromental Inc. Y30000006291	Jan 2022 Recycling	188.67	188.67
EFT 5006		G. Force Diesel Service Ltd. IN0078432	Unit 19 - Safety/Repairs	1,466.10	
		IN0078426	Unit 102 - Safety/Repairs	426.90	1,893.00
EFT 5007		Jay's Transportation Group Ltd R28308725	Shop - SARM Edge Freight	2,178.91	2,178.91
EFT 5008		JWS Inspection Services 100422	BLD001-2022 ELLIOT	1,539.56	1,539.56

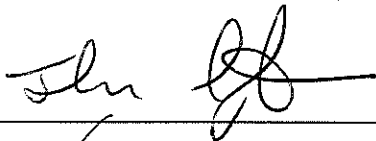
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT 5009		Kings Energy Group			
		563381	BFD - 134.97L Fuel	192.36	
		563943	BFD - 91.89L Fuel	135.76	328.12
EFT 5010		Prairie Wide Surveillance			
		11324	Jan - Apr Live Monitoring Serv	315.00	
		11327	Office - Repair NVR System	899.06	1,214.06
EFT 5011		Lash Enterprises			
		678413	Unit 84 - Swivel Climp/Hose	380.42	
		679569	Unit 90 - Hydraulic Line	186.73	567.15
EFT 5012		Lloydminster & Dist. SPCA			
		INV-1226	Dec 2021 Fees - 1 x Cat	100.00	100.00
EFT 5013		Lloydminster Nut & Bolt			
		3748680	BFD - Hall/Side - Hook, bolts	84.97	
		3751524	Shop - Cotter Pin/Grease Coupl	117.66	202.63
EFT 5014		Meridian Source			
		6971	RM Grant Funding	223.13	
		7032	RM Grant Funding	223.13	
		7084	Full Time Mechanic Ad	149.63	595.89
EFT 5015		Merit Towing & Recovery Ltd.			
		23035	BFD-T2-Tow to/from Mach 1	345.62	345.62
EFT 5016		Meridian Surveys Ltd.			
		E 0176	#117 - Road Survey	3,963.75	3,963.75
		Meridian Surveys Ltd.			
		E 0175	#129 - Road Survey	3,638.25	
		IN04522	#128 - RD Survey E 7-52-25	380.63	4,018.88
EFT 5017		Midway Distributors Ltd.			
		000-599028	Shop - Widebody Creeper	275.01	
		000-604941	Shop - Cotter Pin/Beam Blade	129.47	404.48
EFT 5018		Mun. Employees Pension Plan			
		File #188200	Jan 30 - Feb 12 Remittance	9,309.58	9,309.58
EFT 5019		Northwind Radio Ltd.			
		232265	Spare - CB Radio	304.49	
		232521	Unit 103 - Install Radio	617.11	
		232522	Unit 89 - Install Radio	534.69	
		232523	Unit 43 - Install Radio	932.10	
		232602	Unit 90 - Install Radio	529.46	2,917.85
EFT 5020		Novlan Bros. Sales			
		106419	Unit 66 - SK Safety/Wiper Blad	253.08	
		106506	Unit 75 - Lights/Brakes Repair	1,012.48	1,265.56
EFT 5021		NSC Minerals Ltd.			
		SXP286178	42.01 MT - Road Salt	5,749.64	
		SXP286480	43.12 MT - Road Salt	5,901.56	11,651.20
EFT 5022		Pitney Works			
		Feb 13, 2022	Account 6100-9080-0009-9762	629.76	629.76
EFT 5023		Purolator Inc			

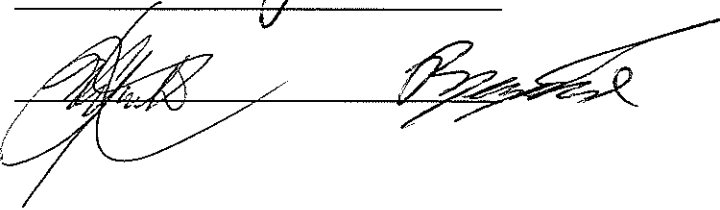
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EFT 5024		449716605 Rona Inc.	Shop - Capital I Freight	74.42	74.42
EFT 5025		620-02252564-01 Rosenau Transport Ltd.	Shop - Door Knob/ABS Plugs	91.27	91.27
EFT 5026		170076230 Sask Assessment Manage. Agency	Pallet Oil Freight	435.26	435.26
EFT 5027		2022759 Sask.Assoc.of Rural Municipal.	2022 Municipal Invoice	37,691.00	37,691.00
		20397	Legal Service - CRiviere	16.65	
		PSIP22502-1	Equipment Insurance	213.46	
		SARM807785	Unit 83 - Flange	719.36	
		SARM807913	Shop - Cutting Edge Stock	5,856.36	
		SARM807904	Unit 84 - Controls Repair	334.67	
		PF-4606-45444	Hydraulic Oil - L108166	461.46	
		SARM807995	ATS Signs	68.47	7,670.43
EFT 5028		3399866 Saskatchewan Health Authority	Water Test - PW Shop	23.00	
		3399872	Water Test - 32 Scenic Drive	23.00	46.00
EFT 5029		5018857543 Wells Fargo Equipment Fin Co	Contract 460-9420335-001	578.03	578.03
EFT 5030		95656 Wunder Custom Sheet Metal Ltd.	Unit 10 - Flow Cap	50.40	50.40
				Total for AP:	232,065.06

Certified correct this 23rd of February, 2022
DO





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31363	2022-02-23	Loraas Environmental Wilton 0000428642	Jan 2022 Landfill Fees	1,053.77	1,053.77	<i>JA</i>
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Other:

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2441-Man	2022-02-15	Collabria Mastercard				

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2445-Man	2022-02-15	Feb 10 SHP SaskEnergy	Jan/Feb 22 - RM Shop	904.58	904.58
2446-Man	2022-02-15	Feb 10 2022 WTP SaskEnergy	Jan/Feb 22 - G'street WTP	130.10	130.10
2447-Man	2022-02-15	Feb 10 2022 LS SaskPower	Jan/Feb 22 - Lift Station	41.24	41.24
2448-Man	2022-02-15	1260-0071-3301 Receiver General	Jan 2022 BFD	473.36	473.36
		12Feb2022	Jan 30 - Feb 12 Payroll Remit	17,134.77	17,134.77
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EFT 5000		Lloydminster & District Co-op 762662	BFD - 65L Fuel	83.77	
		763864	BFD - 41.01L Fuel	52.90	
		765083	BFD - 98L Fuel	128.97	
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		R004053337:01	Unit 90 - Service Call Wipers	1,059.02	4,586.68
EFT 5003		Fort Garry Industries Ltd. F9206872	Unit 85 - Cutting Edge Kits	401.52	401.52
EFT 5004		Fritsch, Shane Feb 7 2022	T1 Ice Auger Reimbursement	101.83	101.83
EFT 5005		GFL Enviromental Inc. Y30000006291	Jan 2022 Recycling	188.67	188.67
EFT 5006		G. Force Diesel Service Ltd. IN0078432	Unit 19 - Safety/Repairs	1,466.10	
		IN0078426	Unit 102 - Safety/Repairs	426.90	1,893.00
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EFT 5009		Kings Energy Group			

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		563943	BFD - 91.89L Fuel	135.76	328.12 <i>JM</i>
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		11324	Jan - Apr Live Monitoring Serv	315.00	
		11327	Office - Repair NVR System	899.06	1,214.06 <i>JM</i>
EFT 5011		Lash Enterprises			
		678413	Unit 84 - Swivel Climp/Hose	380.42	
		679569	Unit 90 - Hydraulic Line	186.73	567.15 <i>JM</i>
EFT 5012		Lloydminster & Dist. SPCA			
		INV-1226	Dec 2021 Fees - 1 x Cat	100.00	100.00 <i>JM</i>
EFT 5013		Lloydminster Nut & Bolt			
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		3751524	Shop - Cotter Pin/Grease Coupl	117.66	202.63 <i>JM</i>
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		6971	RM Grant Funding	223.13	
		7032	RM Grant Funding	223.13	
		7084	Full Time Mechanic Ad	149.63	595.89 <i>JM</i>
EFT 5015		Merit Towing & Recovery Ltd.			
		23035	BFD-T2-Tow to/from Mach 1	345.62	345.62 <i>JM</i>
EFT 5016		Meridian Surveys Ltd.			
		E 0175	#129 - Road Survey	3,638.25	
		E 0176	#117 - Road Survey	3,963.75	
		IN04522	#128 - RD Survey E 7-52-25	380.63	7,982.63 <i>JM</i>
EFT 5017		Midway Distributors Ltd.			
		000-599028	Shop - Widebody Creeper	275.01	
		000-604941	Shop - Cotter Pin/Beam Blade	129.47	404.48 <i>JM</i>
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		File #188200	Jan 30 - Feb 12 Remittance	9,309.58	9,309.58 <i>JM</i>
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		232265	Spare - CB Radio	304.49	
		232521	Unit 103 - Install Radio	617.11	
		232522	Unit 89 - Install Radio	534.69	
		232523	Unit 43 - Install Radio	932.10	
		232602	Unit 90 - Install Radio	529.46	2,917.85 <i>JM</i>
EFT 5020		Novlan Bros. Sales			
		106419	Unit 66 - SK Safety/Wiper Blad	253.08	
		106506	Unit 75 - Lights/Brakes Repair	1,012.48	1,265.56 <i>JM</i>
EFT 5021		NSC Minerals Ltd.			
		SXP286178	42.01 MT - Road Salt	5,749.64	
		SXP286480	43.12 MT - Road Salt	5,901.56	11,651.20 <i>JM</i>
EFT 5022		Pitney Works			
		Feb 13, 2022	Account 6100-9080-0009-9762	629.76	629.76 <i>JM</i>
EFT 5023		Purolator Inc			
		449716605	Shop - Capital I Freight	74.42	74.42 <i>JM</i>
EFT 5024		Rona Inc.			

Report Date
2022-02-16 1:36 PM

R.M. of Britannia No. 502
List of Accounts
As of 2022-02-16
Batch: 2022-00014

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT 5025		620-02252564-01 Rosenau Transport Ltd. 170076230	Shop - Door Knob/ABS Plugs Pallet Oil Freight	91.27 435.26	91.27 435.26
EFT 5026		2022759 Sask Assessment Manage. Agency	2022 Municipal Invoice	37,691.00	37,691.00
EFT 5027		20397 Sask.Assoc.of Rural Municipal. PSIP22502-1 SARM807785 SARM807913 SARM807904 PF-4606-45444 SARM807995	Legal Service - CRiviere Equipment Insurance Unit 83 - Flange Shop - Cutting Edge Stock Unit 84 - Controls Repair Hydraulic Oil - L108166 ATS Signs	16.65 213.46 719.36 5,856.36 334.67 461.46 68.47	7,670.43
EFT 5028		3399866 Saskatchewan Health Authority 3399872	Water Test - PW Shop Water Test - 32 Scenic Drive	23.00 23.00	46.00
EFT 5029		5018857543 Wells Fargo Equipment Fin Co	Contract 460-9420335-001	578.03	578.03
EFT 5030		95656 Wunder Custom Sheet Metal Ltd.	Unit 10 - Flow Cap	50.40	50.40
Total for AP:					232,082.76

VOID ch# 31358 263.64

Certified correct this 23rd of February, 2022
DO

ch# 31368

245.94