

**Rural Municipality of Britannia No. 502**

**BYLAW NO. 29 - 2017**

**A BYLAW TO AUTHORIZE THE PAYMENT OF CERTAIN AMOUNTS PRIOR TO A COUNCIL MEETING**

The Council of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan enacts as follows:

1. Any two of the five people with designated signing authority are hereby authorized to pay the following types of accounts and invoices without obtaining approval through a meeting of Council:
  - a) payroll and related remittances, including the wages and salaries of all municipal employees and the resulting employee deductions and employer contribution amounts on a biweekly basis or other basis as required by law;
  - b) Utilities, including but not limited to SaskTel, SaskPower, and SaskEnergy, Direct Energy, SaskTel Mobility;
  - c) Amounts collected on behalf of other taxing authorities;
  - d) Donations and other levies collected on behalf of other organizations as authorized by resolution of Council;
  - e) Refunds of overpayments;
  - f) Remittances to the Federal or Provincial government.
2. Any two of the five people with designated signing authority are hereby given authority to approve any cheques or payments under the amount of \$5,000 without obtaining approval through a meeting of Council.
3. The Administrator or Assistant Administrator as applicable shall, at the council meeting next following the issuance of a payment pursuant to this bylaw, advise council of the following:
  - a) the date of the payment;
  - b) the number of the payment;
  - c) the amount of the payment;
  - d) the payee of the payment;
  - e) the reason for payment.
4. Bylaw No. 26-2009 and 07-2015 are hereby repealed.

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Reeve

SEAL

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Administrator